



MINUTES OF THE BOARD OF COMMISSIONERS OF THE
HOUSING AUTHORITY
OF THE COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

Violet Varona-Lukens, Executive Officer-
Clerk of the Board of Commissioners
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Executive Director of the Housing Authority

At its meeting held May 11, 2004, the Board took the following action:

1-H

The following item was called up for consideration:

The Executive Director of the Housing Authority's recommendation to approve and authorize the Executive Director to execute a one-year support services agreement with Norstan Communications, Inc., at a cost of \$143,827, to provide support services and upgrades for the Cisco Voice Over Internet Protocol Telephony system and Call Center application, effective following execution by all parties; authorize the Executive Director to execute amendments to agreement to extend the time of performance for a maximum of two years, in one-year increments, at a cost of \$74,144 per year and to incorporate \$143,827 into the 2003-04 Housing Authority annual approved budgets; also authorize the Executive Director to execute amendments to increase the agreement sum, to include any unforeseen services or customizations required and to use for this purpose a maximum of \$28,766; and find that agreement is exempt from the California Environmental Quality Act.

On motion of Supervisor Burke, seconded by Supervisor Knabe, unanimously carried (Supervisor Yaroslavsky being absent), the Board approved the Executive Director of the Housing Authority's aforementioned recommendations as modified by the Chief Information Officer's attached recommendation to make the following changes to the Support Services Agreement between the Housing Authority and Norstan Communications, Inc.:

1. The creation and inclusion of an acceptance paragraph stipulating that invoicing and payment for the deliverable-based upgrade is subject to successful completion of an acceptance test and Community Development Commission approval;

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1-H (Continued)

2. The creation and inclusion of a Payment Schedule that delineates payment points for the deliverable-based upgrade for the VOIP telephone system and Call Center Application; and
3. The execution of the Agreement is to be subject to review of the recommended modifications by County Counsel and the Chief Information Officer.

5051104-1-H

Attachment

Copies distributed:

Each Supervisor
Chief Administrative Officer
County Counsel
Chief Information Officer